

## **“Tidemark Requirements for Construction”**

1. Letter from owner stating work to be done including contractors name and telephone number.
2. \$750.00 deposit check needs to be made payable to Key Colony 1 Condo. Assoc.
3. Signed contractors’ packet with both the owners and contractors signature.
4. Copies of the company licenses for anyone working on the project.
5. Copies of workers comp for anyone working on the project.
6. Certificate of Insurance for anyone working on the project naming “Key Colony 1 Condo Assoc. 201 Crandon Blvd. Key Biscayne, Fl. 33149” as certificate holder. Please include unit number in the description section which is above the certificate holders section. **The certificate of insurance will only be accepted if sent to us directly from the insurance company.**
7. 3 copies of the plans showing the proposed changes.